



1302 E Collins Blvd
Richardson, TX 75081



Tenant Co-Location Relationship

The STARTech Office In A Box...

STARTech can provide start-up technology companies with an 'office in a box', including:

- Furnished work area with secure storage via desk files, cabinets or door (most work areas are in an open-office, cubicle environment with 1 hard-wall office for each 7 to 10 cubicles)
- Telephone with local service and voicemail, access to fax machine
- Reasonable use of a shared copier and network printer (paper & toner provided)
- Access to the Internet (we cannot support on-site website or application servers)
- Kitchen privileges (microwave, ice maker, and refrigerator supplied) with coffee service provided, plus vending machines for snacks and sodas
- 24-hour access to the work area

The monthly rental fee is based upon space occupied, plus any space the tenant has reserved for future or optional use.

Long distance service, operator-assisted, information and similar call fees are billed back to the tenant monthly in arrears.

The lease is a month-to-month agreement with no long-term commitment (terminated with 30 days notice by either party). The deposit is equal to one month's fees. A set-up fee of \$100 per work area is due upon move-in. Access cards and keys are provided, with a \$25 fee to replace lost or damaged cards or keys.

STARTech looks to the tenant to provide:

- All office equipment with the exception of that mentioned above
- Office supplies (and paper, etc. for any non-STARTech devices)
- Courier or package delivery services
- Post office box and mail handling
- Reception, administration and secretarial services not mentioned above
- Refreshments for guests
- E-mail services
- Dedicated high-bandwidth connectivity for websites or application servers.

Basic Fee Schedule:

	<u>Monthly Rate</u>
Cubicle	\$425
Office	\$550
Dedicated Conference Room or Lab	\$1,000+
Network Server Space	\$300+

For Availability Or More Information:

214-576-9800

officespace@startechev.com

NOTE: This Relationship summary does not constitute a lease contract and terms and conditions of providing co-location space, services, and fees are subject to change. Contact STARTech for details. Property of STARTech Early Ventures, LLC – All Rights Reserved.